



DSM foundation

'Supporting young people to make safe choices about drugs'

REGISTERED COMPANY NUMBER: 08863937 (England and Wales)

REGISTERED CHARITY NUMBER: 1158921

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2017
for**

THE DANIEL SPARGO-MABBS FOUNDATION

Joseph Paul & Co Ltd
Chartered Accountant
21 Oakleigh Road North
Whetstone
London
N20 9HE



DSM foundation

'Supporting young people to make safe choices about drugs'

THE DANIEL SPARGO-MABBS FOUNDATION

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for the Year Ended 31 March 2017**

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**Report of the Trustees
for the Year Ended 31 March 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Daniel Spargo-Mabbs Foundation aims to equip and enable young people to make safe, informed and independent choices about drugs.

The Foundation's objectives are:

1. To provide evidence-based and innovative educational resources and programmes, support and advisory services about substance misuse for promoting healthy, informed choices for young people.
2. To work directly with young people, schools, families, professionals and the community in increasing awareness about substance misuse.
3. To empower young people with the knowledge, life skills and confidence they need to choose lives free of substance misuse.
4. To support initiatives to educate young people about substance misuse through partnerships with them, schools, families, professionals, charities, universities and other agencies.

The Foundation aims:

- To develop drugs education programmes to be delivered to students and parents in schools and colleges across the UK through workshops and as part of Personal Social and Health Education (PSHE).
- To commission and support the development and production of a Theatre in Education play by Mark Wheeler based on the story of Daniel and the testimony of his family and friends.
- To develop partnerships locally and nationally to increase knowledge of the sector, establish the Foundation as a charity that is known and respected, and to maximise benefit to young people and families.
- To develop, train and support a team of Youth Ambassadors to support the work of the Foundation, including through advising the Board, representing the Foundation publicly and facilitating activities for young people and families.

**Report of the Trustees
for the Year Ended 31 March 2017**

ACHIEVEMENT AND PERFORMANCE

Charitable activities for public benefits

The Foundation has undertaken a number of charitable activities for public benefit, in line with their objectives.

Drug and alcohol education programme for schools and colleges

The Foundation's offer to schools was, and remains, flexible and responsive, while maintaining rigorous adherence to good practice based on evidence of what is most effective in drug and alcohol education. School timetables, priorities and capacity vary considerably and the Foundation has adapted planning and delivery in order to meet the needs of individual schools and their students and families most effectively.

Our evidence-based six-week drug and alcohol education PSHE programme, Making Safer Choices, was delivered by teachers throughout the academic year 2015-16 to students in years 9 and 10, using planning and resources developed and provided by the DSM Foundation. This was adapted for years 7 & 8 and sixth form. The DSM Foundation also delivered assemblies and drug and alcohol education workshops to students, and to parents and carers, and training to staff.

From September 2016 the DSM Foundation made available an improved programme for sixth form, to be delivered in shorter form time sessions, as very few schools timetable PSHE lessons for sixth form students. The programme for years 9-11 was updated and guidance for teachers developed, and it was also adapted to be delivered in form time, to allow schools that no longer timetable PSHE lessons to deliver drug education in these shorter sessions. From March 2017 an additional programme for year 7 and 8 was developed, based on a programme of lessons piloted by Mentor UK in 2015-16, and was made available by the DSM Foundation in both lesson and form time formats.

These are all evidence-based, age-appropriate and designed to complement each other, offering a spiral curriculum of drug and alcohol education to enable schools to build on and reinforce learning throughout young people's time at secondary school. Training and briefings for staff delivering the programmes was offered to schools, as well as generic drug and alcohol training for teachers.

Parent and carer drug and alcohol workshops

Drug and alcohol awareness workshops continued to be offered to parents and carers, in schools and the community, and the number of these increased from 8 in 2015-16 to 20 in 2016-17, including two in the community, one in the workplace, and one delivered at a Pupil Referral Unit which parents attended with their children.

Growth 2015-16 to 2016-17

In the academic year 2016-17 we planned to extend our work with schools in Croydon, Sutton and neighbouring boroughs, and that has been highly successful. By the end of the academic year we were working with 25 out of 30 Croydon schools, 11 out of 15 Sutton schools, and a total of 74 London schools and FE colleges, primarily across South West London, and 13 schools in Surrey.

Plans to develop a national programme through an academy chain were not able to progress because of internal pressures on the academy which reduced their capacity to collaborate and support.

	2015-16	2016-17
Number of schools & colleges worked with	26	89
Number of parent/carers workshops	8	20
Number of staff training/briefings	6	15
Percentage of independent schools	12%	20%



**Report of the Trustees
for the Year Ended 31 March 2017**

ACHIEVEMENT AND PERFORMANCE

Charitable activities for public benefits

Evaluation and impact

Workshops and lessons were evaluated by students, teachers and parents, and both quantitative and qualitative data collected. Students are asked to complete a questionnaire at the start of the programme of lessons or form time sessions, and again at the end, so that changes in behaviour and perceptions of risk and consequence can be measured. Students overall reported significant improvements in their understanding of the risks of harm to individuals from misuse of different substances, and of the likelihood of negative consequences from taking drugs in the next six months.

The workshop provided me with relevant information	99%
It tackled misconceptions about substance misuse	92%
It changed how I see the risks and consequences of using drugs	86%
It helped me think about ways to handle peer pressure	76%
I think the resources we were given will be useful	86%
I feel more able to talk to my parents, carers or teachers about drugs	65%

Qualitative feedback from evaluations:

"Thank you so much for the resources, the assembly and the staff training you came in for. The lessons were really successful with engaged and more knowledgeable students ready to make safer choices!"

Navdeep Chima, Head of PSHE, NMBEC, Croydon

"The story of Dan was very moving and really brought home the reality of drugs"

Year 11 student, Sutton Grammar School

"It was really informative and made me look at things from a different perspective. I will make use of everything I've learned tonight and be open with my children and hope they feel they can always come to me."

Parent, Oasis Academy Shirley Park

Academic external evaluation

In summer 2017 we became Associate Members of the University of Middlesex Drug and Alcohol Research Centre, who agreed to undertake an external evaluation of the impact and effectiveness of our drug and alcohol education programme. This is planned to begin in Autumn 2017 with Masters students, while funding is sought jointly for a PhD post to take this further.

Quality Mark

Progress on achievement of the Mentor UK Quality Mark for providers of drug and alcohol education has been delayed due to Mentor UK deferring the date at which this became available. It should become live for applications in Autumn 2017. In the meantime work has been done to prepare evidence that criteria have been met, in readiness for applying.

Theatre in Education:

Professional tour of Mark Wheeler's play

In June 2016 the DSM Foundation further commissioned playwright Mark Wheeler to adapt the play they had originally commissioned him to write in 2014, I Love You, Mum - I Promise I Won't Die, to tour into schools. The play was shortened to 50 minutes for four actors to perform. The DSM Foundation then selected StopWatch Theatre Company, to produce the play and tour into schools for nine weeks in Spring term 2017. Performances to young people were followed by a short Theatre in Education (TIE) drug and alcohol education workshop. In total 73 performances of the play took place in 51 schools and FE colleges, and in addition to this, two public performances took place attended by families, and a further community youth performance was attended by young people from a range of youth organisations in Croydon. Over 10,000 young people saw the play during this tour, and around 400 people attended community performances.



**Report of the Trustees
for the Year Ended 31 March 2017**

**ACHIEVEMENT AND PERFORMANCE
Charitable activities for public benefits**

The touring version of the play was premiered at Southwark Cathedral on 9 February before an audience including Dan's parents and friends, the Oasis Youth Theatre cast and team who worked with Mark Wheeler to create the original play, and drama students and teachers from Dan's school. Also present were high profile guests including key colleagues working in the field of young people and substance misuse from government, the Home Office, NHS England, Public Health England, education and the Metropolitan Police, as well as colleagues in related charities and organisations and drama professionals. The performance received a standing ovation.

Feedback from schools, students and parents was incredibly positive, and it had a significant impact on its audiences. Students in a sample of schools completed pre- and post-performance questionnaires. These showed that 88% of students who had taken drugs before performances thought differently about taking them now, 99% of those who hadn't taken drugs were less likely to try them if offered, and 84% said the play and workshop had made them think differently about the consequences of taking drugs.

Published text of 'I Love You, Mum - I Promise I Won't Die'

On 9 February 2017 the play was published by Bloomsbury on its Methuen Plays for Young People and Schools list, and has been promoted by them to drama and English teachers and professionals in their publicity and communications. Since then it has been purchased by schools across the UK and overseas and is beginning to be studied and performed by students. It was also the front-page feature of National Drama magazine in February 2017, and featured in Teaching Drama in May 2017.

A package of digital resources has been compiled to support performances of the play, which has been offered to schools, along with the PSHE drug education programme. Through this we have already directly worked with new schools in Essex, Bedfordshire and Manchester.

DVD of Oasis Youth Theatre production

A DVD of the original performance by Mark Wheeler's youth theatre company was produced and made available in autumn 2016. This has been promoted by Bloomsbury, Mark Wheeler and the DSM Foundation.

Youth Ambassadors:

The Foundation continued to develop the role of Youth Ambassador during this period. In autumn term 2016 a revised recruitment and selection process was launched in three schools and twelve new Youth Ambassadors, all but one in year 12, were interviewed and appointed. These new Youth Ambassadors received a thorough induction, drugs awareness training and peer mentoring training, which had been increased from the previous year. They represented the Foundation at events and activities, for example at the play premiere, they supported the work of the Foundation in their own schools and supported activities in other schools, colleges, groups and in the community, including work with young people, professionals, parents and other organisations. They also advised the Trustees and team on plans and developments in the work of the Foundation, from a young person's perspective, and engaged in awareness raising activities.

Media and communication:

The DSM Foundation continues to have a strong profile locally and nationally, with the Director and Operations Manager doing more than thirty interviews on local and national TV, radio, and in both printed and online press, on issues relating to young people and substance misuse.

The website has continued to be developed during this period, and the social media presence of the Foundation continued to grow, through increasing followers on Facebook, Twitter and Instagram, and development of a young people's Facebook page.

**Report of the Trustees
for the Year Ended 31 March 2017**

ACHIEVEMENT AND PERFORMANCE
Charitable activities for public benefits

National campaign for statutory PSHE

In September 2016 the Director and Operations Manager joined a national campaign led by the PSHE Association for PSHE to become statutory, by delivering a letter to the Prime Minister at Downing Street, with two other bereaved parents now working in schools through PSHE to prevent future harm to other children and young people. This letter had previously been sent to the Secretary of State for Education. This received media coverage and helped raise the profile of the campaign.

Fundraising activities

The Foundation raised money through a variety of fund raising activities, and was chosen as charity of the year by several bodies, including the Bishop of Southwark as one of his Lent Call Charities for the diocese in 2017. One-off donations have continued and regular donors have increased.

In addition to this we were successful in a further application for MOPAC funding through Croydon's Safer Neighbourhood Board of £6,970 for this period, ending 31 March 2017, to deliver our drugs awareness programme and performances of the play in Croydon schools and to fund peer mentoring training for Youth Ambassadors. Additional funding from Trust funds has also been given, including the Everest Trust and the Swires Charitable Foundation.

A fundraising area of the website, identified in last year's future plans, remains to be completed, but schools, community organisations and individuals undertaking fundraising activities and events have been well supported with resources, information and input from DSM Foundation team members.

FINANCIAL REVIEW

Financial position

Revenue of £101,991 in 2017 was significantly higher than the previous year (2016 - £37,930) due to increased fundraising efforts. The additional funds were raised to support the increased delivery in schools and FE colleges, which necessitated the recruitment of a paid Director and Operations Manager and to fund the professional tour of Mark Wheeler's play by the StopWatch Theatre Company. The net income for the year was £2,015 (2016 - £13,414).

Reserves policy

Reserves have been maintained to meet the working capital requirements of the Foundation and the Board of Trustees are satisfied that the balance in the Fund is sufficient to meet the short term direct charitable expenditure, whilst medium and long term financial commitments have been kept to the minimum. The Trustees are aware that the Foundation is still in the process of building the desired level of reserves.

**Report of the Trustees
for the Year Ended 31 March 2017**

FUTURE PLANS

1. Governance

A high level strategic advisory group is to be established, for which terms of reference have been agreed by trustees.

2. Drug and alcohol education

Work continues to achieve the Mentor ADEPIS Quality Mark for providers of alcohol and drug education.

An external evaluation of the programme is to be undertaken from September 2017 by the University of Middlesex Drug and Alcohol Research Centre, to measure the effectiveness of the DSM Foundation drug and alcohol education programme for schools and colleges in terms of the impact on changed behaviours and perceptions.

Work with parents will be extended and increased, including an increased number of sessions in schools, additional sessions in the community and workplace, and information and support available on the website.

The core base of schools in Croydon, Sutton and neighbouring boroughs will be extended across South West London and Hillingdon.

Youth Ambassadors' recruitment process will be extended to engage young people from schools in key boroughs in which the DSM Foundation is operating.

3. Theatre in Education

We propose to commission StopWatch Theatre Company, funding permitting, to undertake a ten-week tour of Mark Wheeler's play with educational workshops in schools and community venues from January 2018.

4. Resources and staff

We plan to engage another trainee drugs educator to deliver effective drug and alcohol education sessions, and also a part-time administrator (delay in appointing as in last year's future plans) to support the growing work of the Foundation.

5. Finance and fundraising

We aim to secure substantial funding to cover core costs, through corporate sponsorship, grants or trust funds and by increasing the regular donor base.

We will engage a fundraiser to apply for funding from grants and trust funds.

We will develop a pricing structure for schools and colleges so that costs of delivery can be recovered where possible, with options for subsidised or free provision where budgets do not permit costs to be met.

6. Choirs With Purpose

In autumn 2017 the DSM Foundation will be one of ten charity choirs taking part in a charity album with music production company James Hawkins Music. The DSM Foundation choir will consist of young people who have strong connections to the charity. The choir will record a cover track linked to the message of the Foundation, and will join with the other choirs to sing an epic single, 'We All Stand Together' (Paul McCartney), which will be promoted for the 2017 Christmas no.1 track. This presents an opportunity to communicate important messages through a different medium and to raise the profile of the charity further.



**Report of the Trustees
for the Year Ended 31 March 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The liability of each member of the company, in the event of its winding up, is limited to £10.

The directors of the company are also the charity trustees for the purpose of charity law. Under the Articles of the company the Charity is managed by the Board of Directors. At the first annual general meeting all the Directors must retire from office and are eligible for reappointment.

Recruitment and appointment of new trustees

Two trustees retired during this period, one in order to take a paid role as Director and Operations Manager of the Charity, the other for personal reasons. The Foundation appointed one trustee in September 2016 to replace one of these, on the basis of their specialist expertise in young people's substance misuse and potential contribution to its objectives and aims. This was a priority area identified in earlier skills reviews of the members of the Board, which the Board had actively sought to meet. The trustees then passed a resolution on 27 July 2017 proposing that this Trustee cease to hold office with immediate effect, vacating her office under paragraph 36(6) of the Foundation's memorandum and articles of association.

In accordance with the Articles of Association, one third of the trustees will retire at the annual general meeting. Jacob Spargo-Mabbs and Harvey Ludlow will retire by rotation and are eligible for reappointment.



Report of the Trustees for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Board is responsible for the overall direction and strategic development of the Foundation. The Board has approved Terms of Reference for its operation, which sets out the authority and responsibilities of the Board, its objectives and its main duties. It also details the delegation of the Board of Trustees' powers to 'lead trustees' for certain functions and clarifies which decisions require full Board approval. The Board has set up two sub-committees, on 'human resources and governance' and 'finance', and has agreed the detailed Terms of Reference for these.

Trustees meet approximately every six weeks to discuss operational and strategic issues facing the charity. The Board of Trustees organised a strategic planning session for April 2016 led by an experienced, external senior director to write a two-year strategy and plan, including a fund-raising strategy to ensure more sustainable funding streams. A similar event was held in April 2017 to review and extend the strategy a further five years. The Board has also developed and reviewed the Foundation's key governance policies and procedures. The Board continues to source and deploy resources for carrying out the Foundation's charitable activities for public benefit.

In the previous year the Foundation worked through a process of open competition for the recruitment and selection of a Director and Operations Manager as a paid role. Fiona Spargo-Mabbs, Founder Trustee and Chair, was provisionally selected for this role, subject to Charity Commission approval. This approval was gained and the role commenced on 1 July 2016, reporting to the Board with management support from the Chair of the Board of trustees.

In September 2016, the DSM Foundation engaged a trainee drugs educator, who is a qualified teacher, to work alongside the DSM Foundation Director and Operations Manager in schools, initially shadowing and increasingly taking on more delivery herself. In the spring and summer term she began to deliver solo workshops. Alongside this workplace training and mentoring she has also been working towards Level 3 accreditation in Understanding Substance Misuse.

Julie Ludlow was appointed Company Secretary in February 2017 and provides support to the Board on a voluntary basis. The DSM Foundation has also engaged a part-time coordinator for managing its Theatre in Education programme in schools and other projects. This role has also supported other admin functions in a voluntary capacity.

Induction and training of new trustees

Trustees are appointed for the skills and experience that they bring and their ability to assist the Foundation in meeting its charitable objectives. New Trustees are given (two appointed) a copy of 'The Essential Trustee' provided by the Charity Commission, which was used along with the Foundation's Memorandum and Articles of Association as the basis of individual induction sessions for new Trustees, covering the role of a charity Trustee, what the charity and its Trustees are empowered to do, specific provisions of the Foundation's Memorandum and Articles of Association and guidelines for practical operation.

Trustees have attended a variety of training events during the year, including Trustee Exchange and The Basic Trustee (both Civil Society), with updates and briefings provided at trustee meetings.

**Report of the Trustees
 for the Year Ended 31 March 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Partnership working

In order to further its charitable objectives, the Foundation has continued to develop strong working relationships with a number of other organisations and individuals working in the field. As well as local authorities and local charities, nationally we have developed strong working relationships with key professionals in the sector, including NHS England, Public Health England, Home Office, the Metropolitan Police Mentor UK, PSHE Association, Amy Winehouse Foundation and NCS The Challenge. Colleagues from these fields have continued to provide advice and information about the substance misuse sector, current policy priorities and what evidence and research has demonstrated to be most effective practice in education and prevention. The Director and Operations Manager was invited in December 2016 to join the steering group of NHS England HLP Child Death Overview Panel, convened to prevent future child deaths, and was asked to speak at NHS conferences on a regional and national level.

Risk management

The Board is aware of its responsibilities to identify and review the major risks to which the organisation is exposed and to implement systems to mitigate those risks. A risk assessment and management register was developed with regular reviews being carried out by the Board.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08863937 (England and Wales)

Registered Charity number

1158921

Registered office

18 Wyche Grove
 South Croydon
 Surrey
 CR2 6EX

Trustees

Mr T D Spargo-Mabbs	Company Director	
Dr S M Chacko - (Chair)	HR Consultant	
Mr J T Spargo-Mabbs	Student	
Mr I H Smith - (Vice-Chair)	Director	
Mr H G Ludlow	Trustee	
Ms L M Lock	Social Worker	- appointed 26.9.16 - resigned 27.7.17
Mr N S Martin - (Treasurer)	Accountant	- appointed 17.5.17
Mrs F J Spargo-Mabbs	Company Director	- resigned 30.6.16
Ms I S Forrester	Teacher	- resigned 4.10.16

Company Secretary

Mrs J A Ludlow

**Report of the Trustees
for the Year Ended 31 March 2017**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Joseph Paul & Co Ltd
Chartered Accountant
21 Oakleigh Road North
Whetstone
London
N20 9HE

Approved by order of the board of trustees on 27 September 2017 and signed on its behalf by:

Dr S M Chacko - (Chair) - Trustee



Independent Examiner's Report to the Trustees of The Daniel Spargo-Mabbs Foundation

I report on the accounts for the year ended 31 March 2017 set out on pages thirteen to twenty.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



DSM foundation

'Supporting young people to make safe choices about drugs'

Independent Examiner's Report to the Trustees of

THE DANIEL SPARGO-MABBS FOUNDATION

Joseph Paul
Joseph Paul & Co Ltd
Chartered Accountant
21 Oakleigh Road North
Whetstone
London
N20 9HE

27 September 2017



**Statement of Financial Activities
for the Year Ended 31 March 2017**

	Not es	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		88,041	13,950	101,991	36,327
Other trading activities	2	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,603</u>
Total		88,041	13,950	101,991	37,930
EXPENDITURE ON					
Raising funds		-	-	-	396
Charitable activities					
Direct charitable		69,458	-	69,458	15,624
Other		<u>12,568</u>	<u>17,950</u>	<u>30,518</u>	<u>8,496</u>
Total		82,026	17,950	99,976	24,516
NET INCOME/(EXPENDITURE)		6,015	(4,000)	2,015	13,414
RECONCILIATION OF FUNDS					
Total funds brought forward		44,320	4,000	48,320	34,906
TOTAL FUNDS CARRIED FORWARD		<u>50,335</u>	<u>-</u>	<u>50,335</u>	<u>48,320</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

**Statement of Financial Position**
At 31 March 2017

	Notes	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
FIXED ASSETS					
Tangible assets	7	721	-	721	26
CURRENT ASSETS					
Debtors	8	7,850	-	7,850	7,930
Cash at bank		<u>45,010</u>	<u>-</u>	<u>45,010</u>	<u>43,534</u>
		52,860	-	52,860	51,464
CREDITORS					
Amounts falling due within one year	9	(3,246)	-	(3,246)	(3,170)
		<u>49,614</u>	<u>-</u>	<u>49,614</u>	<u>48,294</u>
NET CURRENT ASSETS					
		50,335	-	50,335	48,320
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>50,335</u>	<u>-</u>	<u>50,335</u>	<u>48,320</u>
NET ASSETS					
FUNDS					
Unrestricted funds	10			50,335	44,320
Restricted funds				<u>-</u>	<u>4,000</u>
TOTAL FUNDS					
				<u>50,335</u>	<u>48,320</u>

The notes form part of these financial statements

Statement of Financial Position - continued
At 31 March 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 27 September 2017 and were signed on its behalf by:

Mr T D Spargo-Mabbs -Trustee

Mr N S Martin - (Treasurer)-Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities, once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures & equipment	- 25% on cost
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Notes to the Financial Statements - continued
 for the Year Ended 31 March 2017**

2. OTHER TRADING ACTIVITIES

	31.3.17	31.3.16
	£	£
Fundraising events	<u> -</u>	<u> 1,603</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.17	31.3.16
	£	£
Depreciation - owned assets	<u> 244</u>	<u> 9</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

The trustees' expenses paid for the period ended 31 March 2017 was £Nil (2015 -£392).

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.17	31.3.16
Management	<u> 1</u>	<u> -</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	30,527	5,800	36,327
Other trading activities	<u> 1,603</u>	<u> -</u>	<u> 1,603</u>
Total	32,130	5,800	37,930
EXPENDITURE ON			
Raising funds	396	-	396
Charitable activities			
Carried forward			

**Notes to the Financial Statements - continued
 for the Year Ended 31 March 2017**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Charitable activities			
Brought forward			
Direct charitable	15,624	-	15,624
Other	<u>6,696</u>	<u>1,800</u>	<u>8,496</u>
Total	22,716	1,800	24,516
NET INCOME/(EXPENDITURE)	9,414	4,000	13,414
RECONCILIATION OF FUNDS			
Total funds brought forward	34,906	-	34,906
TOTAL FUNDS CARRIED FORWARD	<u>44,320</u>	<u>4,000</u>	<u>48,320</u>

7. TANGIBLE FIXED ASSETS

	Fixtures & equipment £
COST	
At 1 April 2016	35
Additions	<u>939</u>
At 31 March 2017	<u>974</u>
DEPRECIATION	
At 1 April 2016	9
Charge for year	<u>244</u>
At 31 March 2017	<u>253</u>
NET BOOK VALUE	
At 31 March 2017	<u>721</u>
At 31 March 2016	<u>26</u>

**Notes to the Financial Statements - continued
 for the Year Ended 31 March 2017**

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Other debtors	44	-
CAF Receivable	-	20
Grants & Pledges receivable	6,970	7,020
Gift Aid Receivable	<u>836</u>	<u>890</u>
	<u>7,850</u>	<u>7,930</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Trade creditors	-	2,550
Social security and other taxes	1,409	-
Accrued expenses	<u>1,837</u>	<u>620</u>
	<u>3,246</u>	<u>3,170</u>

10. MOVEMENT IN FUNDS

	At 1.4.16	Net movement in funds	At 31.3.17
	£	£	£
Unrestricted funds			
General funds	44,320	6,015	50,335
Restricted funds			
Salary fund	4,000	(4,000)	-
	<u>48,320</u>	<u>2,015</u>	<u>50,335</u>
TOTAL FUNDS			

**Notes to the Financial Statements - continued
 for the Year Ended 31 March 2017**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	88,041	(82,026)	6,015
Restricted funds			
Salary fund	12,750	(16,750)	(4,000)
Other funds	<u>1,200</u>	<u>(1,200)</u>	<u>-</u>
	13,950	(17,950)	(4,000)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>101,991</u></u>	<u><u>(99,976)</u></u>	<u><u>2,015</u></u>

11. RELATED PARTY DISCLOSURES

Fiona Spargo-Mabbs is related to two trustees. The interested parties abstained from the decision to appoint her as the Director and Operations Manager and in fixing the remuneration. The two family member trustees have no involvement in decisions relating to the day-to-day performance management or HR matters relating to the Director and Operations Manager. Prior consent of the Charity Commission was obtained for both the appointment and remuneration.